



THE KOLKATA MUNICIPAL CORPORATION
OFFICE OF THE PRINCIPAL CENSUS OFFICER &
MUNICIPAL COMMISSIONER
5, S.N. BANERJEE ROAD, KOLKATA 700 013



No. *Con/Com/100/Census/2026-27*

Dated: 28 July 2026

To
The Headmaster/Headmistress/Principal

Sub: An earnest appeal for actively involving students of school for creating awareness about Self-Enumeration through special drive in India's first digital Census during 1st Phase of Census -2027 under KMC area

Sir/Madam,

With great pleasure we would like to inform you that India's 1st Digital Census is commencing from 1st August 2026. The first phase of Houselisting operation will commence from 1st August 2026 to 15th August 2026 in Kolkata Municipal Corporation area. In the first phase, Generation of awareness about Self Enumeration among members of public will assume vital importance as much of the success of the Digital Census-2027 depends on the active participation of citizens during this phase.

The Digital Census - 2027 will have many outstanding features like introduction of mobile App based digital enumeration and self-enumeration facility through which citizens will be able to enter their own particulars digitally through portal <https://se.census.gov.in> without the aid of any person and provide unique Id to the Enumerator while he/she visits the household during filed survey to complete the self-enumeration exercise.

A brief details of Self Enumeration is provided below:

1. Period : 1st August to 15th August 2026.
2. Webportal : <https://se.census.gov.in>
3. Helpline : 1855
4. Visit the portal and log in using OTP and complete online process.
5. Upon successful submission, a SE ID will be generated which shall be carefully preserved and provided to the Enumerator when he/she will visit the household.

We propose active involvement of students who are future leaders, in creating awareness among public-at-large and who may greatly contribute in the success of Self Enumeration programme. We would like to request you to take up following tasks to generate awareness among the students:

1. Arrange a Special Census Assembly for students and explain them in brief the description, role and importance of India's 1st Digital Census in building a prosperous, safe and secure nation.
2. Appoint a Census Prefect among school students in each class from Class VIII to Class XII whose role will be to encourage their classmates and family members and acquaintances for Self Enumeration.

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3. Taking pledge by the Prefects and other students that they will strive for self-enumeration through Id creation of his/her family and at least 10 other families and collection of those Pledges by the Census Prefect. The Pledges so collected shall be returned to the KMC. A copy of Pledge letter is enclosed here.

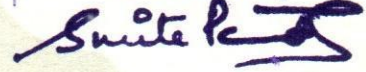
4. Appointing one Nodal Census Teacher for liaison with Borough Managers of SW&UPA Department, KMC who will also take pledge for self-enumeration of his/her family and as many as possible families depending on role strength of the School. A copy of Pledge letter is enclosed here.

5. The School having enrolled the most families for Self Enumeration will be awarded with a certificate of appreciation by KMC or by appropriate authority after completion of Census - 2027.

Let's come forward through this shared initiative to build a prosperous and stronger nation. A Self Enumeration flow chart with QR Code is annexed for your kind perusal.

Thanking you,

Yours faithfully



Smt. Smita Pandey, I.A.S.
Principal Census Officer

&

Municipal Commissioner
Kolkata Municipal Corporation

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